



Graz, am 03.06.2024

## **Referatsbericht für die 4. ordentliche Sitzung im Sommersemester 2024 der Universitätsvertretung der HTU Graz am 04.06.2024**

### **Referat für Internationale Studierende**

#### Fördertopf SS24

This semester, our main focus was processing the Fördertopf applications. After the application deadline on April 15, we held a special meeting to ensure a thorough and efficient review process.

We have three team members responsible for reviews and this time they worked on all applications together reviewing also what was done last semester and implementing it on this year's applications. During this meeting, we also reviewed the grant conditions and requirements.

We completed the application reviews and processed payments to the Finanzreferat. The number of accepted applications is 35 out of a total of 50.

#### Counseling of the students

We have made efforts to improve our communication and support for students. Every Friday, a member of our team is present at the HTU office for office hours. During these hours, we respond to emails and provide updates on Fördertopf, along with other important events, deadlines, and information through our Instagram account.

#### International Welcome Days im September

Preparations for the September Welcome Days are already in process. We have received and agreed on the official date for the shooting of the informative video with the Welcome Center end of June.

#### E-Mails

We have also increased the number of team members who are managing our emails to





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ensure all enquiries are answered as quickly as possible.

### Social media and info material

We are try to be as active on our Instagram account and regularly post updates on the funding pot, other important events, deadlines and relevant information.

This helps us to keep the student body informed and engaged with our activities and services.

After the Referentin returns in mid-June, we will have a meeting and start implementing our information material on social media by the end of the semester.

